

BRA EMPLOYMENT OPPORTUNITY**PLEASE POST!!**

TITLE: SR. PROJECT MANAGER/
ENVIRONMENTAL REVIEW SPECIALIST

JOB POSTING NO. 34-06
POSTING DATE: 8/2/06

EMPLOYMENT STATUS: BRA

Development Program Employee
(See Definition Attached)

DEPT/DIV: DEVELOPMENT REVIEW/ECONOMIC
DEVELOPMENT

*Job Postings must remain posted for 10 working days before a
recommendation for hire can be made (8/15/06).*

SUMMARY: Under direction of Deputy Director for Development Review/ECD, manage and coordinate the environmental impact aspects of the BRA's development review process working with Development Review staff on small and large complex residential, commercial, industrial or institutional projects through to preparation of final proposal for Board consideration. This is a fully seasoned project manager, typically requiring supervisory consultation only on political or sensitive administrative issues. Work with appropriate city agencies to develop a strategic agenda for BRA and city of Boston properties that require environmental clean up for reuse and/or disposition; identify funds from public and private sources to support that strategic agenda. Oversee the BRA's Brownfields Revolving Loan Fund. Incumbent has developed a specific expertise in environmental remediation and legal issues as they relate to urban properties and serves as the Agency's department technical resource in that area has knowledge of federal and state Brownfields legislation and ability to write grant proposals for federal and state money for Brownfields remediation.

For all development proposals, review environmental clearances, assessments, notifications, and impact statements or reports submitted to the BRA/EDIC. Assess compliance with city, state and federal regulations and procedures; note exceptions or variations; prepare and submit comments to supervisor and appropriate project management staff. Prepare submission to State pursuant to Massachusetts Environmental Policy Act (MEPA).

Review and comment on Project Notification Forms submitted under Article 80. Consult with project managers as necessary to obtain all required information. Prepare Environmental Protection Component section of Scoping Determinations.

Review and comment on Draft and Final Project Impact Reports submitted under Article 80 as they relate to environmental impacts.

Participate in MEPA environmental consultation meetings; coordinate with MEPA on environmental matters.

Prepare environmental clearances, assessments, notifications and impact statements and reports as required by federal and state regulations for BRA/EDIC activities.

Work with appropriate city agencies to develop a strategic agenda for BRA and City of Boston properties that require environmental clean up for reuse and/or disposition; identify funds from public and private sources to support that strategic agenda. This agenda needs to reflect the BRA's priorities for disposition of public parcels.

Oversee the BRA's Brownfields Revolving Loan Fund. The incumbent has developed a specific expertise in environmental remediation and legal issues as they relate to urban properties and serves as the agency's department technical resource in that area has knowledge of federal and state Brownfields legislation and ability to write grant proposals for federal and state money for Brownfields remediation.

Provide leadership for the BRA and, where appropriate, other city agencies seeking funding for environmental cleanup of publicly owned parcels slated for reuse and/or disposition.

Serve as liaison with Boston Environmental Department, Boston Transportation Department, Mayor's Office, and other City agencies on environmental matters, including coordination of review comments.

Serve as liaison with State and Federal environmental agencies, including Massachusetts Executive Office of Environmental Affairs, Massachusetts Department of Environmental Protection, U.S. Environmental Protection Agency, and others, on environmental matters.

Participate in development of environmental policy for BRA/EDIC. Develop and research policy recommendations; ensure compliance with and adherence to all applicable local, state and federal guidelines and regulations. Draft and submit recommendations to supervisor; participate in revisions and modifications; coordinate preparation of final policy statements.

Provide technical advice and guidance to project managers and other division and agency staff on environmental matters and requirements.

Research, analyze and/or prepare special environmental studies and reports as required.

Review new or revised environmental legislation and regulations; assess impact on agency operations and policies. Advise staff of changes required; participate in development of new policies or procedures.

Oversee and manage services provided by contracted environmental consultants.

Serve as BRA/EDIC representative on various working committees and task forces, including Massachusetts Bay Local Governance Committee, MWRA Water Supply Citizens Advisory Committee, and Runway 27 Citizens Advisory Committee.

Maintain and update current working knowledge of all applicable city, state and federal environmental statutes, regulations and guidelines.

Perform other related duties as required.

QUALIFICATIONS: Work requires completion of a Master's degree in Urban Planning/Environmental Sciences or related field or equivalent experience, plus five to seven years of progressively responsible related experience in urban planning with specialty in environmental review. Comprehensive knowledge of environmental legislation, review procedures and environmental impact assessment is required. Ability to use office software is required. Demonstrated supervisory and communications skills are needed.

GRADE: 22

HIRING RANGE: \$61,685.55 - \$77,117.53

To apply: Submit resume to Human Resources, BRA, 43 Hawkins Street, Boston MA 02114.

E-Mail: hr.bra@ci.Boston.MA.US

An Affirmative Action/Equal Opportunity Employer
BOSTON RESIDENCY REQUIRED ON DATE OF HIRE.

RESOLUTION ADOPTED BY THE
BOSTON REDEVELOPMENT AUTHORITY
DECEMBER 12, 1968

1. RE: Establishment of a class of temporary employees to be known as Development Program Employees.

Whereas, the expanded staff requirements for carrying out the Boston Development Program will exist for a temporary period and can best be met by a maximum flexibility in hiring, dismissal, promotion, and transfer of staff, and

Whereas, if such staff were to be classified as permanently employed within the meaning of Section 2600 of Chapter 121 of the General Laws, it would seriously jeopardize the Authority's ability to carry out the program with maximum efficiency and economy,

Therefore, be it Resolved that there shall be established a new class of temporary employees of the Authority which shall be known as Development Program Employees who shall be employed from time to time for work in the Development Program and shall not be considered as permanent employees of the Authority. All such employees, unless otherwise specifically provided, may be dismissed at any time for cause or on three months' notice without cause.